

TOWN OF WESTERLY HOUSING AUTHORITY

5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891
TELEPHONE (401)596-4918/ FAX (401)348-0714

Dear Potential Applicant:

Thank you for applying to our Family Public Housing managed by the Westerly Housing Authority. Enclosed please find a Pre-rental Wait List Application for our Family Site properties. Admission and occupancy is based on income; the financial guidelines do change annually.

All Westerly residents are given preference on the waiting list. The properties consist of two/three bedroom's.

Please remember the following:

- You must complete all areas and sign and date the Pre-Rental Application. All applications will have to be returned if it is incomplete.
- Be sure to print neatly on the pre-rental application so that we can contact you when your name reaches the top of the list.
- Make sure to choose the preference and number of people that will be living in the household. All household income should be included in the gross income amount.
- If your telephone number or address changes, you need to notify us in writing.
- All potential applicants must complete the attached Pre-rental Application and attach with a copy of current photo identification, a copy of your birth certificate, a copy of your Social Security card.
- All applicants will be submitted to a Criminal Background Check.
- If you name is called on the Wait List, you will be required to fill out a full Application before being approved.

Thank you for your interest in our sites.

Westerly Housing Authority

Local Area Housing Developments for information:

Babcock Village Apartment – Elderly and Disabled – 401-596-7574

Merchants Village Apartments – Elderly, Disabled and Family – 401-596-9754

Canonchet Cliffs Apartments – Elderly and Disabled – 401-539-2223

Saugatucket Springs Apartments – Elderly Only – 401-941-2900



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For Office Use Only

Date _____ Time _____

Bedroom Size _____

Income level _____

FAMILY HOUSING PRE-RENTAL WAIT LIST APPLICATION

No Smoking Community – These properties are **No Smoking Community**. Smoking is allowed in designated areas only. Smoking is prohibited in the apartment, on apartment balconies, porches, and/or patios, and in all indoor and outdoor common areas, including but not limited to parking lots, sidewalks, and hallways.

Please print clearly in Blue Pen. If an item(s) does not apply to you, answer “NO” or “N/A”, **do not leave anything blank.** If you need to make corrections, draw a line across and initial. Do NOT use Liquid Paper, Correction Tape, or White Out, etc.

Applicant Name: (First, Middle Initial, Last):	
Address:	
City, State, Zip Code:	
Home Phone:	Work Phone:
Cell Phone:	Date of Birth:
Driver's License or Government ID#:	ID State:
Email Address:	SS #



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Are you claiming a "Preference"? Certain preferences are assigned to applicants in order to provide housing opportunities for households with special circumstances.

- Working
 Elderly or
 Disabled
 Westerly residence
 Involuntary Displacement by Domestic Violence (VAWA)

Household Information:	
How many people will live in the unit?	
How many children and the ages will be in the apartment?	
What is the total Gross Annual Income for all household members? Include unearned income, such as SSA or SSI benefits, gifts, child support, and income form assets.	\$

Are you or any member of your household required to register as a sex offender? _____.
 If yes, list the name of the person(s) and the registration requirements (i.e. place where registration needs to be filed, length of time for which registration is required).

Signature Clause:

I certify all information and answers to the questions are true and complete to the best of my knowledge and understand providing false information or making false statements may result in denial of my application and/or criminal penalties.

All household members 18 and over must sign below:

Signature		Date	
Signature		Date	
Signature		Date	
Signature		Date	

THIS SECTION IS FOR OFFICE USE ONLY		
Date Received:	Time Received:	Received by _____ As Agent for Owner

Do Not Copy or Duplicate Any Page of Application

